



## **AGENDA**

### **BOARD MEMBERS**

Gary Rodriguez, Chairman  
Brent Cummings, Co-Chairman  
Antoinette Johnston, Board Member  
Johnny Yanez, Board Member  
Lorena Ayon, Board Member

### **REGULAR MEETING**

Monday January 24<sup>th</sup>, 2022  
6:00 P.M.  
Zoom Broadcast  
505 Sunset Ave.  
Shafter, CA 93263

### **OTHERS PRESENT**

Phillip Jimenez, District Manager  
Elisha Gonzales, Program Coordinator  
Beverly Chambers, Office Manager  
Gil Garcia, Consultant

### **CORONAVIRUS DISEASE (COVID-19) ADVISORY**

To ensure the safety of the members in our community, SRPD Staff and Board members, we ask the public to follow the California Department of Health Services' advice and refrain from events to maintain social distancing regulations.

Executive Order N-29-20 "allows local legislative or state bodies to hold public meetings via teleconference without having to provide a physical location from which members of the public may observe the meeting and offer public comment, as long as members of the public are allowed to observe and address the meeting telephonically or otherwise electronically, subject to specified notice and accessibility requirements."

### **TELECONFERENCE NOTICE**

We will be broadcasting our meeting on ZOOM. To enter through ZOOM you will have to provide an ID Meeting Number: (826 7084 4723) and Password: (432863). Further instructions will be provided below.

1. CALL TO ORDER:
2. FLAG SALUTE AND INVOCATION:
3. ROLL CALL:
4. POSTING OF THE AGENDA:  
This agenda was posted at the SRPD Office, Shafter City Hall, the Senior Center and the District website. Further information regarding this agenda notice is available at SRPD, 700 E. Tulare Avenue, Shafter, CA 93263. TIME POSTED: Friday, January 21<sup>st</sup>, 2022 at 6:00 P.M.
5. PUBLIC COMMENTS:  
This portion of the meeting is reserved for persons desiring to address the Board on any matter over which the Board has jurisdiction. Speakers are limited to 5 minutes.

Please state name and address for the record (it is voluntary) before making your presentation. If you have any questions you would like answered at the board meeting please email the board secretary at [rcallejas@shafterrec.com](mailto:rcallejas@shafterrec.com)

**AMERICANS WITH DISABILITIES ACT  
(Government Code 54953.2)**

Disabled individuals who need special assistance to attend or participate in a meeting of the Board may request assistance at the District office at 700 E. Tulare Avenue, Shafter, CA 93263 or by calling 661-746-3303. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Request for assistance should be made five (5) working days in advance.

6. CONSENT AGENDA-
  - A. APPROVAL OF THE AGENDA  
JANUARY 24, 2022
  - B. APPROVAL OF MINUTES  
JANUARY 03, 2022
  - C. APPROVAL OF ACCOUNTS PAYABLE
  - D. APPROVAL OF UNPAID BILLS REPORT
  - E. CORRESPONDENCE:
  - F. RESOLUTION #101821
7. STAFF AND CONSULTANT PRESENTATION:  
DISTRICT MANAGER: Mr. Jimenez will give his monthly report.  
PROGRAM COORDINATOR: Mr. Gonzales will give his monthly report  
CONSULTANT: Mr. Garcia will give his monthly report.  
746 SPORTS FOUNDATION: Update regarding the 746 Sports Foundation.
8. OLD BUSINESS:
  - A. OPENING PROCEDURES – **INFORMATION/ACTION ITEM** (Mr. Jimenez)  
Information regarding the opening procedures for the district during the COVID-19 pandemic.
  - B. BREAKING GROUND CEREMONY – **INFORMATION/ACTION ITEM**  
(Mr. Jimenez) Information regarding the breaking ground ceremony.
9. NEW BUSINESS:
  - A. 700 FORMS – **INFORMATION/ACTION ITEM** (Mr. Jimenez) 700 Forms are due February 28<sup>th</sup>, 2022.
  - B. RENTAL AGREEMENT – **INFORMATION/ACTION ITEM** (Mr. Jimenez)  
Recommend approval of the 2022 price increase for the rental of the Walker Center.

- C. BOARD SECRETARY JOB DESCRIPTION – **INFORMATION/ACTION ITEM**  
(Mr.Jimenez) Recommend approval to remove the board secretary job position.
- D. OFFICE MANAGER POSITION– **INFORMATION/ACTION ITEM** (Mr.Jimenez)  
Discussion of Office Manager job description and salary.
- E. CLERK II JOB DESCRIPTION – **INFORMATION/ACTION ITEM** (Mr.Jimenez)  
Recommend approval of Clerk II job description and salary.
- F. PROGRAM COORDINATOR RESIGNATION– **INFORMATION/ACTION ITEM**  
(Mr.Jimenez) Information regarding the program coordinator’s resignation letter.  
Recommend approval of program coordinator resignation.
- G. MITIGATED NEGATIVE DECLARATION – **INFORMATION/ACTION ITEM**  
(Mr.Jimenez) Recommend approval of the MND draft for the City of Shafter.

10. STANDING COMMITTEE REPORTS:

PROGRAMS: Director Cummings and Director Yanez  
PERSONNEL: Director Ayon and Director Cummings  
FACILITIES: Director Rodriguez and Director Yanez  
BUDGET: Director Johnston and Director Ayon  
SAFETY: Director Rodriguez and Director Yanez  
AD-HOC:

11. BOARD MEMBER REPORTS:

12. FUTURE AGENDA ITEMS:

Resolution # 101821

13. EXECUTIVE SESSION:

PUBLIC EMPLOYMENT – Title : Office Manager ( Govt. Code section 54597[b][1] )

14. ADJOURNMENT:



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### Public Instructions

#### **ZOOM:**

1. Please use the following information to join the ZOOM broadcast ID Meeting Number: (826 7084 4723) and Password: (432863)
2. Participants will be muted on entry.
3. If you would like to speak during designated public comment times, please “raise” your hand or enter your question in the chat.
4. If you would like to do this through mobile press (\*9) to raise and lower your hand.

### Meeting Information:

Topic: Regular Meeting – 01/24/2022  
Time: January 24<sup>th</sup>, 2022 06:00 PM Pacific Time (US and Canada)  
Meeting ID: 826 7084 4723  
Password: 432863

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