



OFFICIAL

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W.C. Walker Senior Center
505 Sunset Avenue, Shafter, CA 93263

October 24, 2023

1. CALL TO ORDER:

The Special Board Meeting of the Shafter Recreation & Park District (SRPD) was called to order at 5:10 pm by Chair Gary Rodríguez.

2. FLAG SALUTE AND INVOCATION:

Chair Gary Rodríguez led the flag salute and Mr. Jimenez gave the invocation.

3. ROLL CALL:

BOARD MEMBERS PRESENT

Amando Chavez
Kevin Keillor
Nelson Salinas
Gary Rodríguez

BOARD MEMBERS ABSENT

Fortino Valdivia

4. POSTING OF THE AGENDA:

The posting of the agenda was declared on Friday, October 20th, 2023, at 5:00 pm.

5. PUBLIC COMMENTS: No public comments.

Director Valdivia arrived at 5:13 pm.

6. CONSENT AGENDA:

Director Keillor **MOVED** to approve the Consent Agenda. Director Salinas **SECONDED**.

AYES 5 (Valdivia, Keillor, Chavez, Salinas, Rodríguez)

NAYS 0

ABSENT 0

ABSTAIN 0

MOTION CARRIED

7. OLD BUSINESS

- A. SRPD CSC SCHEDULE UPDATE – **INFORMATION/ACTION ITEM** Mr. Zasoski reported on updated CSC schedules and noted that he had a productive

meeting with the Board facilities committee on October 23rd. He added that the key items needed by the City, specifically the well-serve letters from S.W.I.D. and Sills Farms and the completion of the lot-line adjustment were ready and that they should have final plans to the City in three weeks, hopefully the week before Thanksgiving. He said that the City's check of the final plans could take up to six weeks. Once that is done, we will be in a bidding period and they are preparing a Notification to Contractors for that process. The expected construction time is 9 months from the groundbreaking. **NO ACTION TAKEN.**

- B. CSC GROUNDBREAKING UPDATE – **INFORMATION/ACTION ITEM** Mr. Zasoski noted that the groundbreaking would likely take place in April, but that setting a date at this time would be premature. Mr. Jimenez noted that Spring Baseball/Softball will start later in 2024 so as not to interfere with the Shafter High School Softball teams and that Flag Football should be finishing up at that time. He also noted that he will be asking new Clerk Rosie Villagomez to assist with the groundbreaking. **NO ACTION TAKEN.**

- C. VOTING DISTRICT INITIATIVE– **INFORMATION/ACTION ITEM** Mr. Jimenez gave an update on the timeline for the voting districts initiative including proposed hearing dates for Board review. The following dates were suggested:

Tuesday, December 12th – 1st Hearing – Informational – Held in conjunction with the December Regular Board Meeting.

Tuesday, January 9th – 2nd Hearing – First Presentation of Draft District Maps – Held in conjunction with January Regular Board Meeting.

Tuesday, January 30th – 3rd Hearing – Presentation of Map Adjustments – Stand-alone Meeting.

Tuesday, February 13th – 4th Hearing – Review of Maps – Held in conjunction with February Regular Board Meeting.

Tuesday, February 27th – 5th Hearing – Presentation and validation of final district maps – Held in conjunction with February Special Board Meeting.

The board also asked about the procedure for Board Vacancy Appointments once districts are established. Mr. Jimenez agreed to check with our legal counsel on this point.

Director Salinas **MOVED** to approve the hearing dates and Director Keillor **SECONDED.**

AYES 5 (Valdivia, Keillor, Chavez, Salinas, Rodríguez)

NAYS 0

ABSENT 0

ABSTAIN 0

MOTION CARRIED

- D. NAMING RIGHTS – **INFORMATION/ACTION ITEM** Mr. Jimenez shared potential park signage including a corporate donor and noted that the company is willing to discuss signage options and terms and had stated that they would never invest in a park and leave it incomplete. Additionally, it was noted that an agreement

had been provided listing the timing for installments on the donation and that we could have our legal team review the agreement.

Board members agreed that option A was their preference for signage. Several commented that the donation offered was important to completing the park. However, they also encouraged staff to continue pursuing more corporate donors. Mr. Jimenez encouraged the board to complete approval of the Naming Rights Brochure so amounts will be available as SRPD approaches potential donors. Mr. Jimenez commented that the company representative is willing to come to a Board meeting to discuss the issues. Director Salinas suggested that a date be set for the representative to speak to the whole board, perhaps in the next month. **NO ACTION TAKEN.**

- E. **WONDERFUL COMMUNITY FUND PROPOSAL – INFORMATION/ACTION ITEM** Mr. Jimenez reported on the Wonderful Community Fund and noted that CRPE, an organization based in the Bay Area is now requesting 1.6 of the 2-cent tax. The Board requested that John Guinn be invited to an upcoming meeting to give an update. **NO ACTION TAKEN.**

- F. **AUTHORIZED SIGNATURES, MISSION BANK – INFORMATION/ACTION ITEM** Mr. Jimenez recommended the designation of additional signers for the Mission Bank checking account. Co-Chair Salinas **MOVED** to appoint Directors Chavez and Valdivia as additional signers. Chair Rodriguez **SECONDED.**
AYES 5 (Valdivia, Keillor, Chavez, Salinas, Rodríguez)
NAYS 0
ABSENT 0
ABSTAIN 0
MOTION CARRIED

- G. **AUTHORIZED SIGNATURES, BANK OF AMERICA – INFORMATION/ACTION ITEM** Mr. Jimenez recommended the designation of additional signers for the Bank of America checking account. Director Keillor **MOVED** to appoint all Directors as designated check signers on the Bank of America account. Co-Chair Salinas **SECONDED.**
AYES 5 (Valdivia, Keillor, Chavez, Salinas, Rodríguez)
NAYS 0
ABSENT 0
ABSTAIN 0
MOTION CARRIED

- H. **DISTRICT MANAGER ANNUAL EVALUATION – INFORMATION/ACTION ITEM** Tabled for discussion in Executive Session.

8. **NEW BUSINESS**

- A. **CHANGE OF TELECOMMUNICATIONS PROVIDER – INFORMATION/ACTION ITEM** Mr. Jimenez presented a staff proposal to change office phone, cell

and internet accounts from AT&T to Spectrum Business to enhance services and save money. **NO ACTION TAKEN.**

9. BOARD MEMBER REPORTS

Director Valdivia reported that the Shafter High Football team is 9-0 and the Wasco game is taking place this Friday. He noted, I expect them to go into playoffs and do well. We're predicted to win the whole valley, but we don't want to get ahead of ourselves.

Co-Chair Salinas mentioned that he attended Principal Partner's day at Shafter High School and added, "It gave really good insight, the things they are doing are pretty amazing." He mentioned a program that markets custom shirts/cups and Mr. Jimenez said he would contact the teacher in charge and see how SRPD can support the program.

Chair Rodriguez noted that a tour for new director Chavez is in order. He attended the Cotton Festival in Buttonwillow and watched the Shafter High School Football team play.

10. FUTURE AGENDA ITEMS: SRPD Mascot, Safe Driver Policy, Outside Fundraiser Policy, Budget vs. Actuals 1Q FY23-24, SRPD Holiday Event.

Chair Rodriguez commented that most regular business should be addressed at the first meeting each month, so that the second meeting can focus on the CSC, but that will require meeting consistently.

11. EXECUTIVE SESSION: Discuss District Manager's Annual Evaluation (Gov. Code 54957 (b) (1)) The Board entered closed session at 6:37 pm and returned from closed session at 8:03 pm with nothing to report.

12. ADJOURNMENT Chair Rodriguez adjourned the meeting at 8:04 pm.

APPROVED ON THIS DAY: January 9, 2024

SIGNATURE: 

TITLE: Board Chair

ATTEST: 