

OFFICIAL



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W.C. Walker Senior Center
505 Sunset Avenue, Shafter, CA 93263

June 20, 2022

1. CALL TO ORDER:

The Regular Board Meeting of the Shafter Recreation & Park District (SRPD) was called to order at 6:02 pm by Director Rodriguez.

2. FLAG SALUTE AND INVOCATION:

Director Rodriguez led the flag salute and District Manager Jimenez led the invocation.

3. ROLL CALL:

BOARD MEMBERS PRESENT

Gary Rodríguez
Brent Cummings
Antoinette Johnston

BOARD MEMBERS ABSENT

Lorena Ayon
Johnny Yanez

4. POSTING OF THE AGENDA:

The posting of the agenda was declared on Friday, June 17th, 2022, at 6:00 pm

Director Ayon arrived at 6:06 pm

5. PUBLIC COMMENTS: No public comments.

6. CONSENT AGENDA

Director Johnston noted that she could not vote on the minutes of the May 23rd, 2022, Special Board Meeting since she was not present.

Chairman Rodriguez **MOVED** to approve the Consent Agenda except for item B.

Director Ayon **SECONDED**.

AYES 4 (Ayon, Johnston, Cummings, Rodriguez)

NAYS 0

ABSENT 1

ABSTAIN 0

MOTION CARRIED

Director Cummings **MOVED** to approve item B of the Consent Agenda and Chairman Rodriguez **SECONDED** the motion.

AYES 3 (Ayón, Cummings, Rodríguez)

NAYS 0

ABSENT 1

ABSTAIN 1 (Johnston)

MOTION CARRIED

7. STAFF AND CONSULTANT PRESENTATIONS:

DISTRICT MANAGER: Mr. Jimenez gave his monthly report including information on Programs

CONSULTANT: Mr. Garcia gave his monthly report.

746 SPORTS FOUNDATION: Mr. Jimenez reported that the 746 Sports Foundation is looking to make changes in the board to have Directors with more availability for meetings and fundraisers.

8. OLD BUSINESS

A. CSC DESIGN UPDATE – **INFORMATION/ACTION ITEM** (Mr. Jimenez) Joey Zasoski of Ordiz & Melby was unable to attend so Mr. Jimenez presented the latest renderings for the CSC. Chairman Rodriguez commented that he would like to be able to see additional features, such as the placement of solar panels and shade structures. He also had questions about the dugouts and the fan seating areas for both baseball/softball and soccer. It was suggested that the CSC sign be revised to make the phrase “Shafter Recreation & Park District” more visible either by making the sign taller or by placing it above the phrase “Community Sports Complex” instead of below it. **NO ACTION TAKEN**

B. CODE OF OPERATIONS – **INFORMATION/ACTION ITEM** (Mr. Jimenez) Mr. Jimenez presented the requested additional text for the Code of Operations, Section II: Board of Directors” regarding standing committee responsibilities.

Director Johnston **MOVED** that the Board approve the updates to Section II: Board of Directors including the new section on standing committee responsibilities.

Director Ayon **SECONDED**.

AYES 4 (Ayon, Johnston, Cummings, Rodriguez)

NAYS 0

ABSENT 1

ABSTAIN 0

MOTION CARRIED

C. BOARD RETREAT/SRPD MASTER PLAN -- **INFORMATION/ACTION ITEM**

(Chairman Rodríguez) – The Board reviewed the proposal from Rauch

Communications for Board Self-Assessment and/or Strategic Plan Development.

Discussion of plans for SRPD Board Retreat, including a proposal from Rauch Communications Consultants. Chairman Rodriguez commented that the first step would be a Board Evaluation which could take place in July, and which could be helpful even with potential upcoming Board Member changes. After that, the Board could pursue Strategic Plan Development and/or get Rauch Communications’ help with a Business Plan.

Director Ayon **MOVED** that \$6000 be allocated to invest in a Board Self-Assessment with Rauch Communications and Director Cummings **SECONDED**.

AYES 4 (Ayon, Johnston, Cummings, Rodriguez)

NAYS 0

ABSENT 1

ABSTAIN 0

MOTION CARRIED

- D. 2022-2023 BUDGET REVIEW – **INFORMATION/ACTION ITEM** (Mr. Jimenez)
The Board reviewed the Proposed 2022-2023 Budget for the third time. **NO ACTION TAKEN**
- E. PROGRAM COORDINATOR POSITION – **INFORMATION/ACTION ITEM**
(Mr. Jimenez) Mr. Jimenez noted that there are no applicants for the position so far. The Board recommended that the Personnel Committee review the position and bring recommendations, while continuing to advertise and extending the deadline for applications to July 8th. **NO ACTION TAKEN**
- F. DISTRICT MANAGER EVALUATION – **INFORMATION/ACTION ITEM**
(Chairman Rodríguez) Information regarding the District Manager’s annual evaluation. (Gov. Code 54957 (b) (1)) Discussion deferred for Executive session.
9. NEW BUSINESS
- A. ZUMBA PROGRAM REPORT – **INFORMATION/ACTION ITEM** (Ms. Brandi Root) Ms. Root gave a report on our Zumba program, including her participation in our Summer Day Camp. Zumba Gold and evening Zumba classes. She presented a video with information on the nature of Zumba, which also included information on Pound classes. She noted that she would like to partner her Zumba sharing with Shafter Recreation’s social media efforts to improve promotion efforts for our Zumba programs. She also mentioned the possibility of creating short videos, essentially commercials, for all our senior programs to be posted on social media. Chairman Rodriguez mentioned the importance of media releases for all our participants. **NO ACTION TAKEN**
- B. BOARD RESIGNATION – **INFORMATION/ACTION ITEM** (Mr. Jimenez) Mr. Jimenez presented a letter of resignation from Director Yanez. Director Johnston **MOVED** to accept the letter of resignation as of May 24th, 2022. Chairman Rodriguez **SECONDED** the motion.
AYES 4 (Ayon, Johnston, Cummings, Rodriguez)
NAYS 0
ABSENT 1
ABSTAIN 0
MOTION CARRIED
- C. NOTICE OF BOARD VACANCY – **INFORMATION/ACTION ITEM**
(Mr. Jimenez) Mr. Jimenez noted that the Board has 60 days to fill the vacancy and that the notice of the vacancy needs to be posted for 15 days.
Director Ayon **MOVED** that the position be posted for 15 days starting June 23rd with a deadline for applications of July 8th and that candidates be interviewed at a special meeting to be held on July 11th, 2022. Chairman Rodriguez **SECONDED** the motion.
AYES 4 (Ayon, Johnston, Cummings, Rodriguez)
NAYS 0
ABSENT 1
ABSTAIN 0
MOTION CARRIED

D. REVIEW OF CONFLICT OF INTEREST CODE – **INFORMATION/ACTION ITEM** (Mr. Jimenez) The Board reviewed the Conflict of Interest Code approved at the September 18th, 2020, SRPD board meeting and determined that no further changes were necessary, recommending that staff simply comply with the formality of confirming to the State that no changes are necessary. **NO ACTION TAKEN**

10. STANDING COMMITTEE REPORTS

PROGRAMS: Director Cummings and Chairman Rodriguez reported on meeting with staff to review upcoming summer and fall sports and to make suggestions for the Pony All-Star games to be held on June 24th, 2022, particularly using practices to develop players and focus on fundamental skills.

PERSONNEL: Director Cummings reported that the Personnel committee met to review the standing committee responsibilities for the Code of Operations and that the committee will be meeting soon to review the Program Coordinator position.

FACILITY ACQUISITION AND DEVELOPMENT: Director Ayon was added to the committee.

BUDGET AND FINANCE: Met and looked at current financials, the income section of the proposed budget and at Profit/Loss data for all sports programs.

SAFETY: Director Cummings was added to the committee. Chairman Rodriguez noted that there is a need to develop a plan for terrorist or active-shooter situations including high-level training (FBI) for staff. This could even be organized with other community organizations to assure community-wide preparedness. Also, the need to review protocols for AED maintenance (daily testing) and staff preparedness.

AD-HOC: Groundbreaking Ceremony – Visited CSC site and discussed plans for groundbreaking, with the idea of holding it as soon as August. Also discussed invitation lists, press release, giveaways, tent, food, music, displays, speakers, who should break ground, etc. Participation of both the SRPD Board and the City Council in the actual groundbreaking was discussed as was the possibility of inviting an elder from the tribal groups to declare a blessing.

11. BOARD MEMBER REPORTS

Director Johnston: Nothing to report.

Director Cummings: Noted that his older daughter and her husband have moved to Franklin, Tennessee and his younger daughter is headed to Biola University in the Fall, but they still have their son at home.

Director Ayon: Mentioned that she did a Meet and Greet with the Chamber of Commerce and participated in a groundbreaking for a physical therapy clinic. She discussed the possibility of physical therapy referrals to our A3 resources. She also talked to the owner's daughter about participation in 746 Foundation fundraising efforts.

Chairman Rodriguez: He attended a meeting about a potential bike trail. The city has already made plans for bike trails within the city and in rural areas within the city limits. He also met with John Guinn and the Wonderful Company committee discussing the industrial park expansion on Santa Fe and 7th Standard. Other area groups are concerned with environmental issues, but he feels there should be a community needs assessment done and noted special needs for a local hospital and/or more urgent care clinics, housing for single mothers, and a full complex dedicated for senior adults to gather that could include offering necessary services, food, pharmacy, etc. He noted that there will be

another community meeting on Tuesday night at the Walker Center starting with food at 5:30 with a discussion to follow. Director Johnston mentioned the need for a community Housing Authority to assist with these issues.

12. FUTURE AGENDA ITEMS:

Protected Player Policy
Sponsor Form Corrections

13. EXECUTIVE SESSION: District Manager's Annual Evaluation (Gov. Code 54957 (b) (1)) The Board went into closed session at 8:18 pm and returned at 11:07 pm. Chairman Rodriguez announced the Board's decision to give the District Manager a 3% raise retroactive to April 17th, 2022.

14. ADJOURNMENT: Chairman Rodriguez adjourned the meeting at 11:08 pm.

APPROVED ON THIS DAY: July 18, 2022

SIGNATURE: _____

TITLE: Board Chair

ATTEST: _____

