

OFFICIAL



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W.C. Walker Senior Center
505 Sunset Avenue, Shafter, CA 93263

May 23, 2022

1. CALL TO ORDER:

The Special Board Meeting of the Shafter Recreation & Park District (SRPD) was called to order at 5:05 pm by Director Rodríguez.

2. FLAG SALUTE AND INVOCATION:

Chairman Rodríguez dispensed with the flag salute and invocation because of time constraints.

3. ROLL CALL:

BOARD MEMBERS PRESENT

Gary Rodríguez
Brent Cummings
Johnny Yáñez

BOARD MEMBERS ABSENT

Lorena Ayon
Antoinette Johnston

Director Ayon arrived at 5:07 pm.

4. POSTING OF THE AGENDA:

The posting of the agenda was declared on Friday, May 20th, 2022, at 5:00 p.m.

5. PUBLIC COMMENTS: No public comments.

6. CONSENT OF THE AGENDA: **INFORMATION/ACTION ITEM**

Director Yanez **MOVED** to approve the Consent Agenda and Director Cummings **SECONDED** the motion.

AYES 4 (Yáñez, Ayón, Cummings, Rodríguez)

NAYS 0

ABSENT 1

ABSTAIN 0

MOTION CARRIED

7. STAFF AND CONSULTANT PRESENTATIONS:

DISTRICT MANAGER: Mr. Jimenez gave his monthly report and the Programs monthly report.

CONSULTANT: Mr. Garcia noted that redoing the traffic study paid off with the City agreeing that we do not owe \$78,200 in mitigation funds. The second SPP grant report and fund request is being completed. The first Per Capita grant report is also coming due; this grant is funding the second playground as part of Phase I of the Community Sports Complex (CSC). He noted the importance of focusing on fundraising efforts.

746 SPORTS FOUNDATION: No updates.

8. OLD BUSINESS

- A. **SRPD CSC LANDSCAPING UPDATE – INFORMATION/ACTION ITEM** The Board took a first look at proposed plant/tree choices for CSC. The Facilities Committee will review these before bringing a recommendation for adoption by the Board. Gary noted that he preferred landscaping with a variety of colors. Director Yanez mentioned that he shared the list with a couple of botanists and is waiting on their recommendations to share in the Facilities Committee meeting. Director Ayon mentioned the importance of selecting trees that offer good shade. **NO ACTION TAKEN.**
- B. **CODE OF OPERATIONS – INFORMATION/ACTION ITEM** Mr. Jimenez noted changes to the monthly meeting schedule, the term length for the Board Chair and instructions regarding Kern County Account vouchers. He also noted that the section on handling income is outdated and may need to be revised. Chairman Rodriguez noted that more detail on the exact responsibilities of the standing committees would be appropriate. **NO ACTION TAKEN.**
- C. **BOARD RETREAT/SRPD MASTER PLAN -- INFORMATION/ACTION ITEM** Chairman Rodriguez noted that the goals from the last Master Plan created by the board have been completed so the main purpose of a Board Retreat would be to create new goals. He said that Mr. Jimenez was in the process of contacting Rauch Communications who helped the board create the previous plan and/or other companies that can assist with this. He added that this is an opportunity for the Board to shape the future of SRPD, mentioning that though we are noted for our services to senior adults and our sports programs, there is still room for growth. Chairman Rodriguez requested that we poll Board members for available weekends in June. **NO ACTION TAKEN.**
- D. **2022-2023 BUDGET REVIEW – INFORMATION/ACTION ITEM** Mr. Jimenez noted that because the Budget Committee did not meet this month, the proposed 2022-2023 Budget is the same as presented last month. Chairman Rodriguez noted that the committee will meet this month and present the final budget proposal at the next regular meeting in June. **NO ACTION TAKEN.**
- E. **DISTRICT MANAGER EVALUATION – INFORMATION/ACTION ITEM** District Manager's annual evaluation deferred for the Executive Session later in the meeting. (Gov. Code 54957 (b) (1))

9. NEW BUSINESS

- A. **SENIOR ADULT PROGRAMS REPORT – INFORMATION/ACTION ITEM** Ms. Martinez presented a comprehensive report of our Senior Adult Programs. She noted that the greatest need is additional space, especially to accommodate exercise programs since the number of attendees continues to grow. Mr. Jimenez noted that the A3 equipment is in the process of being rearranged to make more space for these classes. She also requested a program flyer to communicate with others in the community all that is offered. **NO ACTION TAKEN.**

B. PROGRAM COORDINATOR POSITION – INFORMATION/ACTION ITEM

Mr. Jimenez noted that, with the Board's approval, he would begin advertising and receiving applications for a new Program Coordinator. The Board recommended that the search be as brief as possible to allow us to fill this position quickly. **NO ACTION TAKEN.**

10. STANDING COMMITTEE REPORTS

PROGRAM: Mr. Jimenez reported an incident with a fan violating the Zero Tolerance policy on Monday, May 16th. Also, on Thursday, May 19th, unfortunately while Mr. Jimenez was away at a work conference, a spectator watching his grandchild play collapsed after the game. An assistant coach and a coach's wife who were CPR-trained, called 911 and started CPR. The EMT's arrived and continued treatment for almost an hour but were unable to revive him. Chairman Rodriguez was watching another game and Director Cummings arrived shortly after the incident. Both commended the handling of the incident and the professionalism of our staff, particularly Samantha Cabrera and Rafael Zamudio. Mr. Jimenez expressed his gratitude for the support of the Board members and the excellent job staff members did in this difficult situation and in his unavoidable absence. He also noted that the family had expressed their gratitude toward our staff as well. Chairman Rodriguez encouraged Phillip to continue to follow up with staff members involved in the incident to offer and encourage them to receive any counseling needed to handle the trauma of the incident. Director Rodriguez also commended Evelyn Ballangee who remained to support the family and Coach Daniel Flores who was the first to call 911. Mr. Jimenez noted that the family was going to have an empty chair at game on May 23rd to remember their father/grandfather. Mr. Jimenez and Director Ayon planned to go by and offer condolences to the family at that game.

PERSONNEL: No report.

FACILITY ACQUISITION AND DEVELOPMENT: No report.

BUDGET AND FINANCE: No report

SAFETY: No report.

AD-HOC: No report.

11. BOARD MEMBER REPORTS:

Director Cummings noted that though he has resigned as Youth Pastor at the Mennonite Brethren Church, he and his family will be remaining in the area and that he is excited to discover the next opportunity God has for his life.

Director Yáñez offered his condolences to the family who lost a loved one and commended the efforts of the staff who managed the situation.

Director Ayon echoed Director Yanez' comments.

Chairman Rodríguez shared that he tested positive for Covid today after avoiding it all this time. He asked the Board to keep Director Johnston in mind and in their prayers as she was recently released from the hospital.

12. FUTURE AGENDA ITEMS:

Protected Player Policy
CSC Groundbreaking Ceremony
Sponsor Form Approval
Individual Program Reports

13. EXECUTIVE SESSION: Chairman Rodríguez elected to postpone the Executive Session until the entire Board could be present.

14. ADJOURNMENT: Chairman Rodríguez adjourned the meeting at 6:15 pm.

APPROVED ON THIS DAY: June 20, 2022

SIGNATURE: _____

TITLE: Board Chair

ATTEST: _____