



AGENDA

BOARD MEMBERS

Nelson Salinas, Chair
Cristina Camacho, Co-Chair
Amando Chavez, Board Member
Jorge Lopez, Board Member
Gary Rodriguez, Board Member

SPECIAL MEETING

Tuesday, November 18, 2025
5:00 pm
505 Sunset Ave.

OTHERS PRESENT

Phillip Jimenez, District Manager
Pedro Avila, Interim Program Coordinator
Beverly Chambers, District Secretary
Gil Garcia, Consultant

1. CALL TO ORDER
2. FLAG SALUTE AND INVOCATION
3. ROLL CALL
4. POSTING OF THE AGENDA:

This agenda was posted at the SRPD District Office, Shafter City Hall, the W.C. Walker Senior Center and on the District website. Further information regarding this agenda notice is available at the SRPD District Office, located at 700 E. Tulare Avenue, Shafter, CA 93263. If you have questions, please email the District Secretary at bchambers@shafterrec.com. These questions can be addressed at the board meeting. TIME POSTED: Friday, November 14th, 2025, 6:00 pm

5. PUBLIC COMMENTS

This portion of the meeting is reserved for persons desiring to address the Board on any matter over which the Board has jurisdiction. Speakers are limited to five minutes. You may state your name and address for the record (it is voluntary) before making your presentation. If you have questions or concerns you would like addressed at the board meeting, please email the District Secretary at bchambers@shafterrec.com.

AMERICANS WITH DISABILITIES ACT
(Government Code 54953.2)

Disabled individuals who need assistance to attend or participate in a meeting of the Board may request assistance at the District office at 700 E. Tulare Avenue, Shafter, CA 93263 or by calling 661-746-3303. Every reasonable effort will be made to accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance.

6. CONSENT AGENDA:

- A. APPROVAL OF THE AGENDA
NOVEMBER 18, 2025
- B. APPROVAL OF MINUTES
AUGUST 12, 2025
- C. CORRESPONDENCE

7. OLD BUSINESS

- A. PERSONNEL MANUAL REVISIONS – **INFORMATION/ACTION ITEM**
(Mr. Jimenez) Review of revised Personnel Manual for board approval.
- B. EMAIL MIGRATION/IT SUPPORT OPTIONS– **INFORMATION/ACTION ITEM**
(Mr. Jimenez) Presentation of email-migration/IT support options/bids for Board review/approval.
- C. CODE OF OPERATIONS UPDATE – **INFORMATION/ACTION ITEM** (Mr. Jimenez)
Review of current Code of operations to see if updates are warranted.
- D. DISTRICT MANAGER CONTRACT – **INFORMATION/ACTION ITEM**
(Mr. Salinas) Discussion of details for District Manager’s evaluation/employment contract. (Gov. Code 54957(b)(1))

8. NEW BUSINESS

- A. PARK BUDGET – **INFORMATION/ACTION ITEM**
(Mr. Jimenez) Review of current and future contracts discussion surrounding park construction costs.
- B. AMENITIES VALUED ENGINEERING RECOMMENDATIONS – **INFORMATION/ACTION ITEM**
(Mr. Jimenez) Review of Park construction amenities discussion to align park amenities with projected final target park budget.
- C. DISTRICT MANAGER JOB DESCRIPTION – **INFORMATION/ACTION ITEM** (Mr. Jimenez)
Review of Job Descriptions and recommendations to make changes to current job descriptions.

9. BOARD MEMBER REPORTS

10. FUTURE AGENDA ITEMS

- A. EXECUTIVE SESSION: Discuss District Manager's Annual Evaluation/Contract (Gov. Code 54957(b)(1))

11. ADJOURNMENT